

Royal Limousine Co.

Rules and Regulations

(Office)319-266-9999 (Fax)319-266-9991

OUR GOAL is to make your event day as memorable as possible. Please express any special requests in advance so that we can accommodate your every wish. Most people leasing a limousine for their special event frequently do not realize the responsibility of the driver not only for their safety but also for the value of the vehicle.

IT IS the wish of the management of the Royal Limousine Co. that you have a wonderful time at your event. Your chauffeur is a professional. He will assist you with any and all questions you might have. He will treat you with respect and we ask that you also treat him with respect.

THANK YOU for reserving your limousine with us. The only way is **THE ROYAL WAY**.

The deposit is **nonrefundable and nontransferable** to any vehicle other than what the contract specifies. **Please pay your balance** upon arrival of your limousine. We will do what we can to accommodate requests for additional time but at an additional charge.

Please familiarize yourself with the following rules.

1. Any and all damages that may occur in the passenger cabin of the limousine will be the sole responsibility of the person hiring the limousine.
2. NO alcohol may be consumed by anyone less than 21 years of age. A violation will result in immediate termination of the limousine rental and no refund will be given.
3. NO SMOKING inside the limousine. There will be a \$100.00 charge assessed per incident. NO exceptions.
4. A \$50.00 clean-up fee for vomit in the limousine will be assessed.
5. Any toll and parking charge will be an additional charge.
6. A charge of \$10.00 will be assessed per glass for a broken or missing glass.
7. \$25.00 clean up fee will be assessed for excessive material in the limousine.
8. Any unruly persons may be dropped off at the sole discretion of the driver and no refund will be given.
9. We will not be responsible for any lost, damaged, or stolen property.
10. NO illegal drug use of any kind will be permitted.
11. Overtime will be billed in half hour increments. All time after 12:00am will be charged at \$75.00 per ½ hour.
12. Cancellations must be made in writing, in person or by certified mail 14 days or more in advance of your scheduled event to avoid being billed the full contract amount.
13. Customer agrees that overtime will be billed at the contracted rate (prior to 12:00am) and agrees to pay any overtime charges.
14. Customer agrees that a replacement Limousine may be substituted in the event of any major mechanical issues, limo involved in accident, etc.
15. All entertainment including cds, dvds, vhs tapes is to be provided by the client.

PLEASE INCLUDE COPY OF DRIVERS LICENSE AND CREDIT CARD:

Contract obligations: I understand and agree to the length and usage along with any charges and further agree to pay for any and all damages my party may cause during the rental periods. I also agree to the above Limousine Rules and Regulations. All damages are the sole discretion of the driver. I understand and agree to pay the entire contract price if the cancellation policy is not followed. The number of hours you agree to in the contract is the minimum number of hours the customer agrees to pay.

Customer Name: (Print) _____

Customer Signature: _____

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